1. **SIGN UP EARLY**
During the second week of classes, schedule appointments for all your exams. Exams can’t be started after 9:30PM Eastern time on the last day of the exam.

2. **CHECK YOUR WEBCAM & MICROPHONE**
Make sure your equipment meets ProctorU’s technical requirements at https://proctoru.com/portal/ufl/techspecs
Note: Tablets and smartphones cannot be used for exams

3. **GET GOOGLE CHROME**
Google Chrome is the only browser that ProctorU recommends and has the least problem issues in exams than any other browser.

4. **USE A WIRED CONNECTION**
You may experience difficulties in the stability of your internet connection, even with the best wireless connection – the extra load of the proctoring software will slow things down and make it difficult for images and charts to load and to save the answers to your questions. If you do not have an Ethernet cable, buy one and learn how to use it before your first exam.

5. **TEST YOUR SYSTEM**
Go to http://proctoru.com/testitout the day before or the day of your exam. Test your system in the same environment in which you’ll be testing. Take the extra step to connect with a live proctor.

6. **FIND A QUIET, PRIVATE LOCATION**
Not in a coffee shop, not in a car, not on an airplaine. Take your exam at home, a private library room, or any place where you will be uninterrupted and alone. Check ahead if you will be traveling.